

To: Members of the Communities  
Scrutiny Committee

Date: 24 November 2017

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Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 30 NOVEMBER 2017** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

**PLEASE NOTE THAT THERE IS A BRIEFING FOR ALL ELECTED MEMBERS AT 9.30 A.M. IMMEDIATELY PRIOR TO THE MEETING**

Yours sincerely

G. Williams  
Head of Legal, HR and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

#### **4 MINUTES (Pages 5 - 12)**

To receive the minutes of the Communities Scrutiny Committee held on 19 October 2017 (copy enclosed).

**5 TOURIST DIRECTION SIGNS FOR THE VALE OF CLWYD** (Pages 13 - 24)

To consider a report by the Traffic, Parking and Road Safety Manager (copy enclosed) updating members and seeking their observations on the project to develop a tourist direction signing scheme for the Vale of Clwyd and explaining the process of applying for tourist direction signs on the trunk road network generally.

**6 SCRUTINY WORK PROGRAMME** (Pages 25 - 42)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

**7 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups

**PART 2 - CONFIDENTIAL ITEMS**

No Items.

**MEMBERSHIP**

**Councillors**

Huw Williams (Chair)

Graham Timms (Vice-Chair)

Brian Blakeley  
Rachel Flynn  
Tina Jones  
Merfyn Parry  
Arwel Roberts

Anton Sampson  
Glenn Swingler  
Andrew Thomas  
Cheryl Williams

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## LOCAL GOVERNMENT ACT 2000

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### Code of Conduct for Members

### DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a \*member/co-opted member of  
*(\*please delete as appropriate)*

**Denbighshire County Council**

**CONFIRM** that I have declared a \***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-  
*(\*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)\**

Signed

Date

\*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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## COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 19 October 2017 at 10.00 am.

### PRESENT

Councillors Brian Blakeley, Rachel Flynn, Tina Jones, Merfyn Parry, Arwel Roberts, Anton Sampson, Glenn Swingler, Andrew Thomas, Graham Timms (Vice-Chair), Cheryl Williams and Huw Williams (Chair)

Co-opted Members Mike Hall, Kathy Jones and Gareth Williams attended for agenda item 5

Councillor Huw Hilditch-Roberts, Lead Member for Education, Children and Young People was in attendance at the Committee's request

Observers – Councillors Eryl Williams and Emrys Wynne

### ALSO PRESENT

Head of Planning and Public Protection (GB), Head of Education and Children Services (KE), Principal Education Support Manager (GD); Programme Manager – Modernising Education (JC), Scrutiny Coordinator (RE) and Committee Administrator (KEJ)

### WELCOME

The Chair welcomed everyone to the meeting and congratulated Mr. Graham Boase on his new role as the Council's Corporate Director Economy and Public Realm. The Chair also conveyed a special welcome to Co-opted Member Mike Hall who was attending his first meeting of the committee as a Parent Governor Representative.

### 1 APOLOGIES

There were no apologies.

### 2 DECLARATION OF INTERESTS

The following councillors declared a personal interest in Agenda Item 5 –

Councillor Huw Hilditch-Roberts – Chair of Governors Ysgol Pen Barras  
Councillor Merfyn Parry – Governor Ysgol Rhewl, Ysgol Bryn Clwyd, Ysgol Gellifor  
Councillor Arwel Roberts – Governor Ysgol y Castell & Ysgol Dewi Sant  
Councillor Huw Williams – Parent of child in Ysgol Pen Barras  
Councillor Emrys Wynne – Governor Ysgol Borthyn and he had also been involved, along with family members, in the campaign to support Category 1 education (language) in the Pentrecelyn and Llanfair Dyffryn Clwyd area.

### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

No urgent matters had been raised.

### **4 MINUTES**

The minutes of the Committee's meeting held on 7 September 2017 were submitted.

**RESOLVED** that the minutes of the meeting held on 7 September 2017 be received and approved as a correct record.

### **5 LESSONS FROM THE RUTHIN PRIMARY AREA REVIEW**

The Lead Member for Education, Children and Young People, introduced the Principal Education Support Manager's report (previously circulated) and advised that the report was being presented to members at the Committee's request, as during the term of the previous Council members had requested to review the progress of the Ruthin area primary education review, specifically to understand the lessons learnt during the exercise with a view to improving similar processes for any future reviews.

For the benefit of new councillors, the Lead Member and Head of Education and Children's Services outlined the background to the primary education area reviews that had been undertaken in various parts of the county in recent years. They advised that the objective of the reviews were to –

- ensure the sustainability of high quality education provision across the county
- improve the quality of school buildings and associated facilities, and
- ensure that the right number of school places were available in the right locations.

They also emphasised that whilst the Ruthin area review was being undertaken three different Welsh Government (WG) Ministers/Cabinet Secretaries had been in charge of the education portfolio. Each one having a slightly different approach or emphasis in relation to the need to address surplus school places if intending to apply for WG capital funding for educational facilities. Denbighshire had commenced the process of modernising the delivery of its education services in 2009 when it had adopted its Modernising Education Policy Framework. This Framework formed the basis for the Council to strategically plan how and where education services would be delivered in future. The WG Education Minister at that time was quite clear that local authorities would have to address the number of surplus school places they had within their schools if they wanted to bid for 21st Century Schools funding from WG. Evidencing how they were addressing the issue of surplus places was a key requirement when submitting applications for 21st Century Schools funding for new educational capital projects. For the Council to successfully draw down this funding school reorganisation work had to take place, therefore some school closures were inevitable. The WG Minister underlined the need to address surplus places when he wrote to local authorities in 2012. From Denbighshire's perspective Cabinet approved the six recommendations detailed in

the report in relation to future primary education provision in the Ruthin area at its meeting in June 2013. However, in October of the same year the WG introduced a School Reorganisation Code, this new Code had major implications for the depth of information that had to be provided during the formal consultation stages on school reorganisation proposals. Whilst this Code was very specific about the mandatory requirements of the consultation process it also contained some suggestions on what aspects 'should' be incorporated. However it fell short of requiring local authorities to undertake these aspects. In hindsight, it would have been better to have undertaken these steps as well, as these were the elements on which the Council was judged to have fallen short on in the cases that were referred to the Minister and the High Court. It was also highlighted that in the case of Ysgol Llanbedr Dyffryn Clwyd the Council was still awaiting the Ministerial decision in relation to the second appeal lodged against the decision to close the school, 18 months after the decision had been referred to the Welsh Government.

Responding to members' questions the Lead Member, Head of Service and officers:

- advised that the Council's statutory duty in relation to education was to provide the county's pupils with education of the highest quality. To enable this and to ensure that pupils had access to appropriate facilities to deliver a modern curriculum, including science, technology, engineering and mathematics (STEM) subjects, older buildings which did not lend themselves well to adaptation sometimes had to close and smaller schools would have to amalgamate, otherwise the education authority would be failing in its duties to the county's pupils
- advised that in relation to schools' language categorisation, an element which had caused some considerable controversy in relation to some of the reorganisation proposals included as part of the Ruthin primary area review, the WG had given assurances that they would be looking at school language categorisation matters in the near future
- confirmed that as part of any consultation process feedback from all stakeholders, including school governing bodies and parents was welcomed and valued
- advised that following the review process the local authority was now clear on the roles and the extent of the responsibilities of the education authority, headteachers and governing bodies in relation to maintained and non-maintained schools when consulting on any proposals
- agreed that it was important as part of developing proposals which resulted in buildings being vacated that a strategy was developed in parallel with the reorganisation proposal to address the disposal etc. of surplus buildings. Work was underway with the Council's Corporate Landlord to develop a strategy to manage and dispose of corporate surplus accommodation, including school buildings, at present
- advised that support was made available to headteachers, staff, pupils and parents, if they wished to access it, to help with the transition process from one school/school facility to a new one
- confirmed that whilst the closure of schools did generally generate negativity in some communities, particularly until the children were settled into new state of the art facilities and the benefits of those facilities were realised, in Llanbedr

Dyffryn Clwyd the opposite had happened. The threat of closure had brought the community closer together to work to support the school

- confirmed that there was a shortage of headteachers across Wales. Difficulties in recruiting to headteachers posts, particularly to small rural schools had been highlighted nationally
- advised that clear lines of communication between chairs of governors, headteachers and the local authority were crucially important at all times and were key in the event of consultation exercises
- confirmed that to date in excess of £100m had been invested in Denbighshire's schools since the start of the Modernising Education process in 2009
- advised that whilst parents had not listed the quality of school buildings as a high priority when consulted upon school reorganisation proposals, the quality of facilities featured higher on the satisfaction ratings of parents whose children had moved into modern facilities as the result of previous reviews. Therefore, it was anticipated, that when the impact of the Ruthin area review was evaluated once the pupils had settled into their new school facilities that the quality of the facilities would receive a higher rating from parents
- confirmed that if the WG upheld Ysgol Llanbedr Dyffryn Clwyd's appeal, the Council would work with the Governing Body to support them to deliver education of the highest quality to pupils
- confirmed that the WG had recently consulted on changes to its School Organisation Code which included a presumption against the closure of rural schools and that addressing surplus places did not necessarily mean closure of schools. However, the procedures set out in any revised Code could not be applied in retrospect. The existence of surplus places would always place additional financial pressures on schools. The revised Code when approved would define the Council's approach for applying for the next tranche of 21st Century Schools funding
- outlined the criteria used by WG for defining rural schools at present, and agreed with the Committee that the current definition as used by WG for the classification of rural schools was unsatisfactory
- confirmed that both the decisions to close schools, in Llanbedr Dyffryn Clwyd and Pentrecelyn, that were challenged and upheld were upheld not on the basis of the educational merits of the case for closure but on procedural grounds. The complexities of the judicial review process and change to WG codes were explained in detail
- advised that there was not set formula for deciding on the location or optimum size for area schools. Each case had to be proposed on its own merits and an evaluation of its potential to deliver a meaningful curriculum to pupils. However, it was widely regarded that it was no longer appropriate to deliver education to pupils of multiple ages and school years in the same classroom. Hence the reason why federation of some schools i.e. Bryn Clwyd and Gellifor had been proposed rather than amalgamation
- confirmed that for school reorganisation purposes the minimum basic consideration would be the number of pupils at a school. Other factors would be given equal if not more weighting, i.e. curriculum delivery, the experiences of the child, accountability and leadership



- advised that the potential impact of proposed new housing developments known to the authority or included in the Local Development Plan (LDP) had been factored into the school reorganisation proposals approved by Cabinet
- agreed that perhaps there had been a misperception by the public in general in relation to the extent of the consultation undertaken with respect to the review undertaken in the Ruthin area, and that communication with residents would be an area that could benefit from being strengthened ahead of potential future consultations on the next tranche of 21st Century Schools funding projects
- confirmed that concerns had been raised with them on the potential impact on the future viability of Ysgol Borthyn, Ruthin once the new schools nearby were open. The Council would be monitoring the situation closely. Whilst the fact that the offer at the school was slightly different to the new schools, due to it being a voluntary controlled school, the Authority would be providing support to the school during the transitional phase and into the future. In addition, the new schools had been carefully planned capacity-wise, the objective of which was not to have a detrimental impact on Ysgol Borthyn, which was a much valued community school. When planning new schools careful consideration was given to their potential impact on neighbouring well established schools
- advised that the introduction of parental choice in respect of school provision had affected the number of pupils attending their local schools, as parents now transported children to the schools of their choice, particularly within easy reach of their place of employment
- confirmed that the documentation relating to the consultation on the Ruthin primary education area review, along with the responses was readily available for members to examine if they wished to do so;
- agreed with the Committee that it would be appropriate to review the federation arrangements for Ysgol Bryn Clwyd, Llandyrnog and Ysgol Gellifor to evaluate their effectiveness for the future, and
- confirmed that at the conclusion of the entire Ruthin Primary Area Review, once all pupils had settled into their new schools and had been at those schools for a whole academic year that an assessment of the impact of the changes on pupils' well-being, educational attainment, staff, parents and the community (in line with the sustainable development principle and the well-being goals of the Well-being of Future Generations (Wales) Act 2015) should be undertaken.

The former Lead Member for Education advised the Committee that from his experience of undertaking the Ruthin area review he had found the involvement of the diocesan representatives in the decision-making process to be at times challenging. He had also realised that no two schools were identical, each had their own traits, some were valued as community assets and served the indigenous population, whilst others were valued by parents who chose to transport their children to them to receive their education.

On the matter of school language categorisation one Committee member stated that in his view it would be better if schools were permitted to determine their own language category than have to strictly adhere to WG language categorisation. Such an approach could foster the development of pupils' Welsh Language skills in all of the county's schools and support the WG's vision of doubling the number of Welsh speakers by the year 2050.

At the conclusion of an in-depth discussion the Committee:

**RESOLVED** that having considered the findings detailed in the report, and subject to the above observations –

- (a) *to note the lessons learnt from undertaking the Ruthin Primary Area Review and recommend that appropriate measures be implemented to address the identified weaknesses ahead of any future proposed education reviews;*
- (b) *that an information report be prepared for circulation to Committee members and other councillors who wish to receive it detailing the consultation process undertaken in relation to the Ruthin Primary Education Review, including details of all consultation responses received;*
- (c) *that the situation in relation to pupils and stakeholders of Ysgol Rhewl be monitored closely until the school closes in August 2018;*
- (d) *that the situation in relation to pupils and stakeholders of Ysgol Llanbedr Dyffryn Clwyd be monitored until such time as the Welsh Government's Cabinet Secretary for Education determines the outcome of the appeal, and from thereon;*
- (e) *that a report evaluating the support provided to both Ysgol Rhewl and Ysgol Llanbedr Dyffryn Clwyd be submitted to the Committee for consideration during the autumn of 2018;*
- (f) *that a full assessment of the impact of the Ruthin Primary Education Area Review, based on the principles and goals of the Well-being of Future Generations (Wales) Act 2015, be undertaken at the end of the first full academic year that all pupils have been at their new schools and that the findings of the impact assessment are presented to the Committee, and*
- (g) *that the Scrutiny Chairs and Vice-Chairs Group (SCVCG) consider examining the strategy for managing and disposing of corporate assets that become surplus to requirement.*

At this juncture (12 noon) the meeting adjourned for a refreshment break.

## **6 SCRUTINY WORK PROGRAMME**

The Scrutiny Coordinator submitted a report (previously circulated) seeking members' review of the Committee's work programme and provided an update on relevant issues.

Discussion focused on the following –

- the Scrutiny Chairs and Vice Chairs Group had referred a matter for scrutiny relating to Tourist Signs for the Vale of Clwyd and the committee agreed to consider that item at their next meeting on 30 November

- in response to concerns raised by members regarding the capacity of various schools within the county to cope with the demand for places, those members were encouraged to complete the necessary proposal form for submission to the Chairs and Vice Chairs Group for further consideration as appropriate
- questions were raised regarding the 21st Century Schools Programme Band B proposals and members were advised that a report on those proposals had recently been submitted to Cabinet – the Scrutiny Coordinator agreed to circulate that information to committee members outside of the meeting
- members noted that the item on the Draft Tree Maintenance Policy (provisionally scheduled for the October meeting) had been deferred to January 2018 with the Chair's permission as further work was required on the policy before it was ready to be presented to the Committee for observations
- a future item on the Committee's work programme related to the Community Infrastructure Levy (CIL) but officers explained that it had never been introduced and responsibility for it had since been transferred from the UK Government to the Welsh Government. It was noted that Welsh Government was reviewing the CIL with the aim of introducing something different for Wales but there was currently no indication on when proposals were likely to be published. The Committee agreed to remove that topic from the work programme and to consider scrutinising future proposals in that regard once they emerged
- members' attention was drawn to the committee information brief (previously circulated) which included an update on matters arising from the previous meeting which had not been covered in the work programme report
- expressions of interest were sought from committee members following a request to nominate a representative on the School Standards Monitoring Group, details of which had been previously circulated to members
- finally members were reminded that the Welsh Local Government Association would be delivering a training session on Chaining Skills specifically for scrutiny committees which had been scheduled for 2.00 p.m. on Thursday, 2 November in the Council Chamber, County Hall, Ruthin.

After due deliberation it was:

**RESOLVED** that –

- subject to the above, the forward work programme as detailed in Appendix 1 to the report be approved, and*
- Councillor Graham Timms be appointed the Committee's representative on the Schools Standards Monitoring Group.*

## **7 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

Councillor Glenn Swingler referred to his recent attendance at a meeting of the Customers, Communication and Marketing Service Challenge and reported upon discussions for a clear overarching Tourism Strategy; provided an update on 'EMMA' and the development of a new CRM system, and referred to positive steps to increase the Council's use of social media.

**RESOLVED** that the verbal report be received and noted.

The meeting concluded at 12.25 p.m.

**Report to:** Communities Scrutiny Committee

**Date of Meeting:** 30<sup>th</sup> November 2017

**Lead Member/Officer:** Leader/Traffic, Parking and Road Safety Manager

**Report Author:** Traffic, Parking and Road Safety Manager

**Title:** Tourist Direction Signs for the Vale of Clwyd

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## 1. What is the report about?

- 1.1 The report is about the ongoing project to develop a tourist direction signing scheme for the Vale of Clwyd and to explain the process of applying for tourist direction signs on the trunk road network generally.

## 2. What is the reason for making this report?

- 2.1 Scrutiny Chairs and Vice-Chairs Group requested that an update be provided on the Vale of Clwyd project and that information be provided about the application process generally so that the Committee may understand the potential for the expansion to the scheme to include other trunk roads.
- 2.2 In accordance with the request from the Scrutiny Chairs and Vice-Chairs Group, an invite was sent to the Welsh Government's Network Management Division to request that they send a representative to attend the Committee meeting to answer questions about the application process. Unfortunately, this request was declined.

## 3. What are the Recommendations?

That the Committee:

- 3.1 considers the progress to date on the Vale of Clwyd tourist direction signing project and provides comments regarding the proposals; and
- 3.2 acknowledges the Welsh Government's eligibility criteria for providing brown tourist signs on trunk roads, and provides comments.

## 4. Report details

### Introduction

- 4.1 Tourist direction signs are brown signs, with white text, used to direct drivers on the final stages of their journey to a Tourist Destination.
- 4.2 Tourist Destinations are classed as either Tourist Attractions or Tourist Facilities.
- 4.3 Tourist Attractions are places of interest that are open to the public and which generally offer recreational, historic or educational interest. This definition includes castles, zoos, theme parks, museums, theatres and golf courses to name just some.

- 4.4 Tourist Facilities generally include accommodation and places to eat.
- 4.5 As with all traffic direction signs, the principle is to provide the minimum amount of signs required in order for drivers to safely navigate to their destination. The basis for this is to reduce clutter and to avoid “overloading” drivers with too much information.
- Responsibility for approving tourist direction signs
- 4.6 In Wales, the Welsh Government (WG) is the highway authority for the trunk road network. This means they are directly responsible for the A55, (plus other trunk roads in Denbighshire such as the A494 and A5). Welsh Government approval is required in order to erect brown tourist signs on the A55. This approval process involves several stages and needs to be sought in advance of the physical signing works taking place.
- 4.7 Other than the trunk road network, Denbighshire County Council is the highway authority for the rest of the road network in Denbighshire. The Council is, therefore, responsible for approving any tourist direction signs on the rest of the road network.
- Eligibility for tourist direction signs on trunk roads
- 4.8 The Welsh Government published their brown tourist sign policy in 2013, titled “*Traffic Signs for Tourist Destinations on Trunk Roads and Motorways in Wales*”. A copy of this document is provided in Appendix A. The policy specifies the types of tourist attraction that may be signed off the trunk road network, and other criteria that must be met such as the minimum number of annual visitors.
- 4.9 Applying the Welsh Government’s policy criteria to the A55, only attractions located within 10 miles of the A55 and with a minimum of 60,000 annual visitors are eligible. Other criteria that apply are that the attraction must be recognised by *Visit Wales*, must be accredited to the *Visit Wales Quality Assurance Scheme* (or similar).
- 4.10 One of the key principles that the Welsh Government apply in regard to tourist direction signing is that an attraction can only be signed from the nearest trunk road.
- Cost and funding of tourist direction signs
- 4.11 Tourist direction signing schemes are generally expensive when they include signs on high-speed trunk roads such as the A55. One of the main reasons for this is the sheer size of signs that are required in order that they can be read by drivers at a sufficient distance away. The costs of signs also include the costs of the posts, foundations, temporary traffic management (e.g. cones) and, often, safety barrier.
- 4.12 Tourist direction sign projects are wholly funded by the operator(s) of the Tourist Destination(s) and this is standard convention across the UK. These costs will normally include scheme preparation costs as well as the actual physical works.
- Vale of Clwyd Tourist Direction Signs
- 4.13 In late 2014, a working group was established by Ann Jones AM to try and progress a tourist direction signing scheme for the Vale of Clwyd and was made up of representatives from Denbighshire County Council, Denbigh Town Council, Rhuddlan Town Council, Ruthin Town Council, St Asaph City Council, CADW, the

Diocese of St Asaph and officers from the Council's Traffic Section and Economic and Business Development Team.

- 4.14 Initially it had been difficult to find a way of signing the Vale of Clwyd in a manner which complied with the Welsh Government's tourist sign policy. There were two reasons for this. Firstly, as defined by the Welsh Government's guidelines, the Vale of Clwyd is not a Tourist Attraction in itself because it is an area rather than a specific attraction. Secondly, none of the Vale of Clwyd Tourist Attractions being considered for signing met the minimum requirement of 60,000 annual visitors. A solution was found, however, which was to group together attractions under the title "Vale of Clwyd" as indicated in the sign arrangement shown in Appendix B. Also, when grouped together, the combined visitor numbers exceeded the 60,000 threshold.
- 4.15 Following discussion at the Working Group, it was decided that the following three attractions would be included on the Vale of Clwyd sign:
- i) Denbigh Castle
  - ii) Rhuddlan Castle
  - iii) St Asaph Cathedral
- 4.16 It had originally been planned to also include Ruthin Gaol on the A55 sign but, following discussions with the Welsh Government, we were advised that this attraction could not be included because, firstly, it is more than 10 miles from the Denbighshire section of the A55 and, secondly, because the A55 is not the nearest trunk road to Ruthin Gaol, (the A494 is the closest trunk road).
- 4.17 The likely total cost of the project is estimated at £153,000. At the Working Group, the principle was established that the relevant Town/City Councils and attraction operators (CADW and the Diocese of St Asaph) would fund the cost of the actual physical signing works which are estimated to cost £130,000. In turn, it was agreed that Denbighshire County Council would fund all the scheme development, design, administrative and contractor supervision costs, (estimated at £23,000).
- 4.18 Officers worked in conjunction with officials at both CADW and the Diocese of St Asaph to submit the initial applications for the principle of signing the above attractions of the A55. This approval was granted in 2016.
- 4.19 The next stage of the project was to develop an outline signing scheme for approval which shows the proposed locations of new signs, plus amendments to existing signs that are required in order to physically accommodate the new signs. This scheme has been submitted and subsequently approved by the Welsh Government.
- 4.20 We are now at the stage where the detailed design work has just commenced. This work will include the design and material specification for the signs, plus the structural design of the posts and foundations. Once complete, this work will also require approval from the Welsh Government.
- 4.21 A more accurate cost estimate is currently being produced and this cost will be needed for the next meeting of the Working Group so that further discussions may take place about funding by the operators and Town/City Councils.

**5. How does the decision contribute to the Corporate Priorities?**

It contributes towards the Corporate Priority, “Environment” and specifically the action to “Raise the profile of the County as a location to visit, in order to capitalise on Denbighshire’s economic potential”.

**6. What will it cost and how will it affect other services?**

6.1 The costs to design, develop and administer the project are being met from the Planning and Public Protection revenue budget and are estimated at £23,000.

6.2 The principle established by the Working Group is that the cost of the physical works (estimated at £130,000), i.e. sign manufacture and installation; posts; foundations; temporary traffic management; and safety barriers will be wholly met by contributions from the affected Town/City Councils and operators of the tourist attractions.

**7. What are the main conclusions of the Well-being Impact Assessment?**

A Well-being Impact Assessment has not been provided on the basis that the purpose of this report is to provide an update on the Vale of Clwyd tourist direction signing scheme, whilst providing general information about the tourist direction sign application process for trunk roads and associated eligibility criteria.

**8. What consultations have been carried out with Scrutiny and others?**

The Working Group contains representatives of Town/City Councils plus County Councillors from the relevant geographical areas.

**9. Chief Finance Officer Statement**

The service has confirmed that the £23k investment required from DCC can be delivered within existing service budgets. It is important that this monitored carefully. On this basis the proposal can be supported.

**10. What risks are there and is there anything we can do to reduce them?**

The only remaining significant risk to the project is if the Town/City Councils and tourist attraction operators are not able to contribute the necessary funds. Should this occur then the project would be unable to progress further until, if and when, sufficient funds are identified.

**11. Power to make the Decision**

Scrutiny’s powers in relation to this matter are outlined in Sections 7.4.1 and 7.15.2 of the Council’s Constitution.

**Contact Officer:**

Traffic, Parking and Road Safety Manager  
Tel: 01824 706959





Llywodraeth Cymru  
Welsh Government

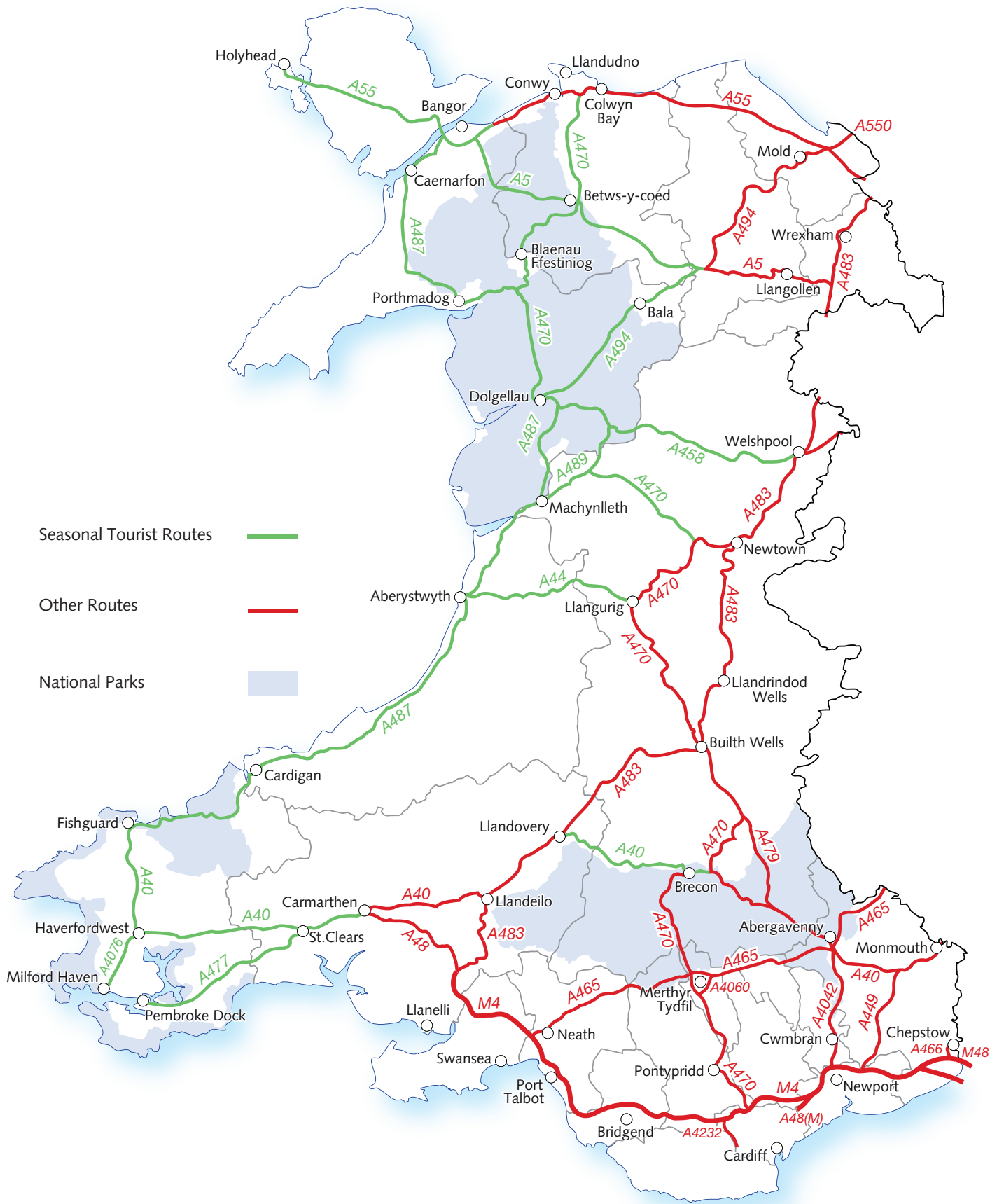
[www.cymru.gov.uk](http://www.cymru.gov.uk)

# Traffic Signs for Tourist Destinations on Trunk Roads and Motorways in Wales

## Guidance for the Tourism Industry



Figure 1: Motorway and Trunk Roads in Wales



## Background

The Welsh Ministers and their Government are directly responsible for the motorway and trunk roads in Wales (figure 1). All other roads in Wales are the responsibility of the local authorities.

Following a review of tourist signs on the trunk road network, the Welsh Government carried out a consultation on tourist signing. As a result, new guidelines have been developed with Visit Wales. The guidelines focus on local needs and offer greater flexibility in dealing with tourist signing on the trunk road and motorway network in Wales.

These guidelines take effect from August 2013. They will not be applied retrospectively.

## What are tourist signs?

Tourist signs are distinctive brown signs with white text used to direct drivers to a tourist destination in the final stages of their journey.

## How is a tourist destination defined?

Tourist destinations are described as attractions or facilities.

Tourist attractions are places of interest, open to the public, offering recreation, education or historic interest. Examples of attractions are:

- Museums & Visitor Centres
- Theme parks
- Golf Courses
- Castles & Historic Buildings
- Wild Animal Parks & Zoos
- Theatres & Concert Venues
- National Sports Stadia

Tourist facilities include hotels, guesthouses, bed & breakfast establishments, restaurants, holiday parks, touring caravan and camping parks, picnic sites, youth hostels and Tourist Information Centres.

## Is my destination eligible for tourist signing?

If your tourist destination is an attraction, you need to determine its eligibility for tourist signing from the trunk road or motorway.

Facilities may be eligible for signing from the trunk road as well.

Please read the following series of questions, in conjunction with the flowchart overleaf and table showing likely costs at the back of this document, before deciding whether to submit a formal application.

- **Is the destination recognised by Visit Wales and a member of its quality assurance scheme or an alternative that is appropriate to the destination?**

To be eligible for tourist signing, all tourist destinations must be recognised by Visit Wales. Tourist attractions must also participate in the Visit Wales Quality Assurance scheme or an equivalent scheme recognised by Visit Wales.

- **Is the destination accessed directly from the trunk road?**

Using the map at figure 1 and information in table 1 identify the trunk road nearest to the destination. Signing from the trunk road will only be provided if the eligibility criteria are met and the local highway authority (LHA) agree to provide signs on the county road. A destination will only be signed if it is less than 6 or 10 miles from the trunk road. Only attractions will be signed from the motorway.

Please note if the destination is accessed from a county road (i.e. a road not shown in figure 1) the initial application for signs should be made to your LHA.

- **Does the attraction receive enough visitors?**

A key factor in determining whether an attraction is eligible for tourist signing

is the number of visitors it receives

on an annual basis. Table 1 provides details of the minimum visitor numbers required for an attraction to be eligible for signing from a specific type of trunk road. Minimum visitor numbers are lower again for attractions accessed from a Seasonal Tourist Route. The map shown in figure 1 identifies these routes.

Minimum visitor numbers do not apply to facilities.

- **Is adequate parking provided on-site?**

Adequate parking should be provided at attractions for cars and, if necessary, for minibuses and coaches. Alternatively, adequate public parking should be available in the vicinity and with the permission of the car park operator.

It is important to note that eligibility does not confer an automatic entitlement to tourist signs. Several other considerations must be taken into account including existing sign provision, availability of space for new signs and road safety. The final decision on the provision of signing rests with the Welsh Government.

## How much will it cost?

- **The Application**

There is no cost for making an application for tourist signing to the Welsh Government.

If an application is successful applicants will be required to pay for the signs and their installation.

Partial funding towards the cost of tourism signing from the motorway and trunk road network may be available from Visit Wales. Funding is limited and each grant application will be assessed individually on its merits by Visit Wales.

- **The Signing Scheme**

Applicants are often surprised by how much traffic signs cost, because they are not aware of all the work involved in their manufacture and installation.

A simple breakdown of the steps that go into placing a sign within the highway boundary is as follows:

- Sign Design
- Risk & Road Safety Assessments
- Sign Manufacture
- Site Investigation
- Traffic Management (cones)
- Foundations
- Posts
- Sign Installation
- Safety Fencing (if required)

Costs will also be dependent on the nature of the road on which the signs are to be installed and distance to the destination. Larger signs are required on higher speed roads such as dual carriageways and the motorway. More signs will be required on the county road network the further the destination is away from the trunk road.

Indicative costs have been provided in table 1 to allow applicants to decide if tourist signing is right for their business.

## I want to proceed with an application, what are the next steps?

If you are considering making an application for tourist signs, first follow the flow chart opposite to establish whether your business is eligible and you understand the likely costs involved if you are successful.

If you still wish to proceed after following the flow chart, then you must complete an application form.

Application forms are available to download from:

<http://wales.gov.uk/touristsigns>

Completed application forms should be submitted to the Welsh Government at the address provided on the back page.

**START**

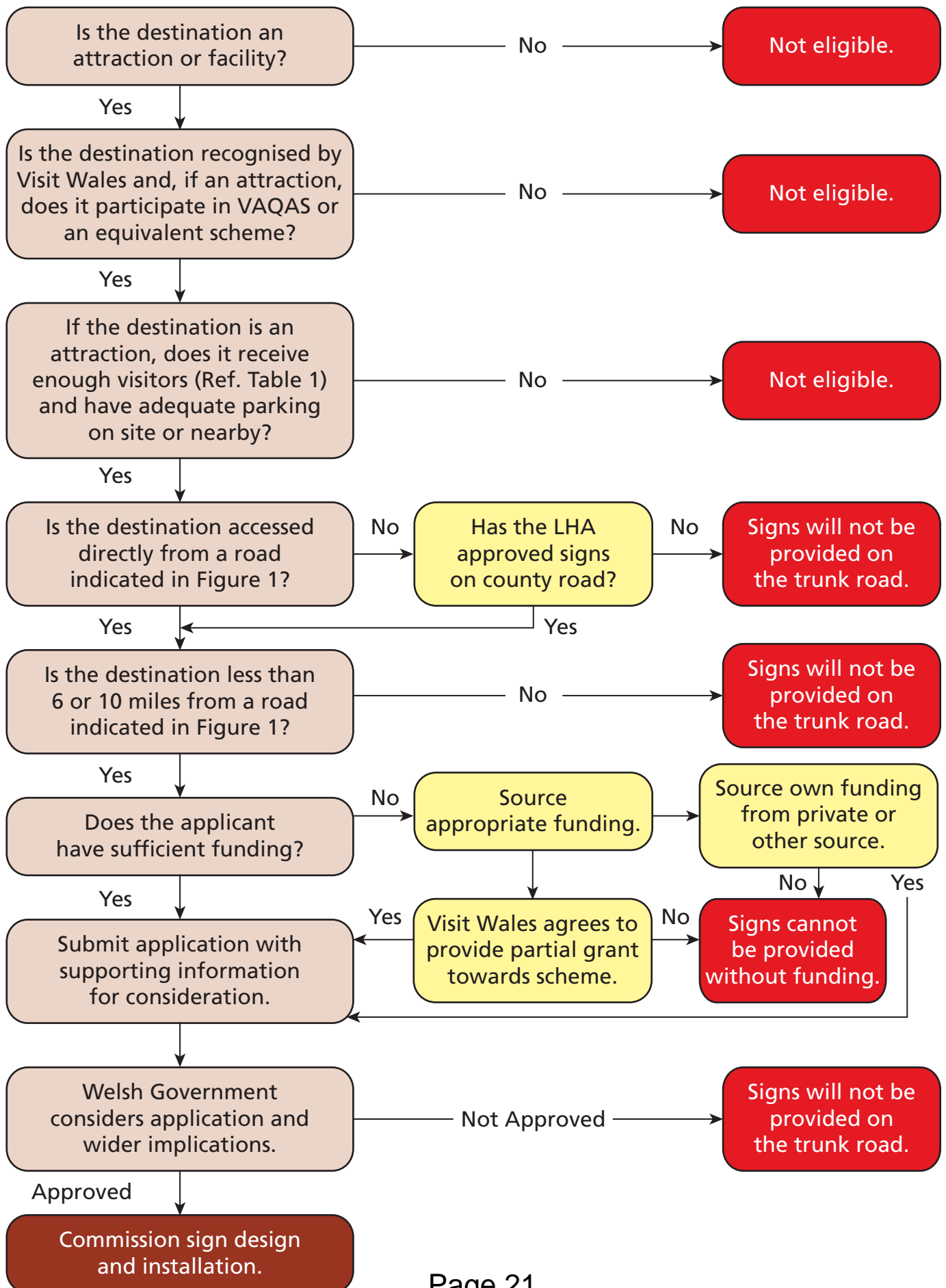


Table 1

Road Type	Minimum visitor numbers for attractions	Minimum visitor numbers for attractions on Seasonal Tourist Routes	Distance of destination from motorway or trunk road (miles)	Indicative cost of signing to the destination when accessed directly from the trunk road
Motorway	90,000	n/a	10	£20,000 to £100,000+
Grade Separated Dual Carriageways with speed limit more than 50mph	60,000	45,000	10	£5,000 to £20,000
Other Dual Carriageways	50,000	38,000	6	£5,000 to £20,000
Single Carriageways	20,000	15,000	6	£1,500 to £10,000

### Where can I get further information?

Contact details for the Welsh Government for queries on the guidelines and submission of completed application forms are as follows:

#### Welsh Government Transport

Cathays Park  
Cardiff  
CF10 3NQ

**Web:** [www.wales.gov.uk/transport](http://www.wales.gov.uk/transport)

#### Telephone

English: 03000 6 03300 or 0845 010 3300

Welsh: 03000 6 04400 or 0845 010 4400

**E-mail:** [wag-en@mailuk.custhelp.com](mailto:wag-en@mailuk.custhelp.com)

For information on grant funding and the Visit Wales Quality Assurance scheme contact Visit Wales:

#### Welsh Government Visit Wales

QED Centre  
Main Avenue  
Trefforest Industrial Estate  
Trefforest  
Pontypridd  
Rhondda Cynon Taff  
CF37 5YR

**Web:** [www.wales.gov.uk/tourism](http://www.wales.gov.uk/tourism)

**Telephone:** 0845 010 8020

**E-mail:** [quality.tourism@wales.gsi.gov.uk](mailto:quality.tourism@wales.gsi.gov.uk)

Appendix B

Vale of Clwyd Tourist Direction Signs



Example sign face designs for A55 signs

These will be erected in advance of Junction 27 ("Talardy") on both the Westbound and Eastbound carriageways

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<b>Report to:</b>	<b>Communities Scrutiny Committee</b>
<b>Date of Meeting:</b>	<b>30 November 2017</b>
<b>Lead Officer:</b>	<b>Scrutiny Co-ordinator</b>
<b>Report Author:</b>	<b>Scrutiny Co-ordinator</b>
<b>Title:</b>	<b>Scrutiny Work Programme</b>

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## **1. What is the report about?**

The report presents Communities Scrutiny Committee with its draft forward work programme for members' consideration.

## **2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

## **3. What are the Recommendations?**

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

## **4. Report details**

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. The WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
  - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
  - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
  - Urgent, unforeseen or high priority issues

#### 4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal forms have been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

#### 4.8 Cabinet Forward Work Programme

When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

#### Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

## **5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group met on 12 October. At that meeting the Group requested this Committee to consider:

- i. a report on 'Tourist Signs for the Vale of Clwyd' – presented at the current meeting; and
- ii. the findings of the Section 19 (Flood and Water Management Act 2010) investigation into the summer 2017 flooding incidents in Rhyl, Rhuddlan and Prestatyn. As the date for the publication of this report is not yet known the item has been included under the 'Future Issues' section of the forward work programme (Appendix 1) pending being scheduled into the timetable.

## **6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

## **7. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

## **8. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny through its work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

## **9. What consultations have been carried out with Scrutiny and others?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

## **10. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

## 11. Power to make the decision

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

**Contact Officer:**

Scrutiny Coordinator

Tel No: (01824) 712554

e-mail: [rhian.evans@denbighshire.gov.uk](mailto:rhian.evans@denbighshire.gov.uk)

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
18 January 2018	<b>Cllr. Huw Hilditch-Roberts</b>	1. Procedure for schools wanting to amend current cluster arrangements  <b>[Education]</b>	To consider the draft procedure for schools which want to change their current cluster arrangements	To formulate an effective procedure which schools can follow if their governing body determines they wish to amend their current cluster arrangements in order to deliver the best possible outcomes for pupils	Karen Evans/Geraint Davies/Ian Land	June 2017
	<b>Cllr. Julian Thompson-Hill</b>	2. <i>Corporate Plan for Redundant School Sites</i>	<i>To consider the Council's plans for school sites which have, and will potentially become vacant under the 21<sup>st</sup> Century schools programme</i>	<i>(i) An understanding of how redundant sites will be managed/disposed of going forward; and (ii) An opportunity to provide observations and propose recommendations on how the Council could realise maximise benefits from redundant sites for both the Authority and the community whilst ensuring that they do not become eyesore sites which incur excessive maintenance costs</i>	<i>Tom Booty</i>	<i>November 2017</i>
	<b>Cllr. Brian Jones</b>	3. Draft Tree Maintenance Policy	To examine the draft policy in relation to tree maintenance in Denbighshire	To provide observations and formulate recommendations with a view to developing a clear and robust policy in relation to tree maintenance across the county	Tony Ward	July 2017 (deferred September 2017)

## Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
22 March	<b>Cllr. Brian Jones</b>	1.	Car Parks in Denbighshire	To report on the: (i) progress made in implementing the Car Park Asset Management Plan; and (ii) findings of the cross service Car Park Task and Finish Group's work in exploring potential options to improve the visitor experience in terms of parking etc.	(i) Ensuring that the Car Park Asset Management Plan is being delivered in line with the expected timescales and to budget for the purpose of improving the condition of the county's car park and users' experiences of using them; and (ii) To formulate recommendations in relation to improving visitors' experience of using the county car parks, their development as gateways into the county and consequently developing the local economy	Graham Boase/Mike Jones	July 2017
	<b>Cllr. Tony Thomas</b>	2.	Seagull Management	To consider the progress made in implementing the Seagull Action Plan and its effectiveness in mitigating the nuisance caused by seagulls in areas of the county	To determine the effectiveness of the methods included in the action plan in reducing the nuisance caused by seagulls across the county and determine whether further action is required in order to address the problems caused	Graham Boase/Emlyn Jones	By SCVCG July 2017
17 May							
12 July WAST and BCU GP OOH	<b>Cllr. Bobby Feeley</b>	3.	Welsh Ambulance Service Trust (WAST) and the GP Out of	To brief the Committee on: (i) WAST's performance in reaching targets	To explore potential areas where the Council can help support the delivery of preventative and intervention services across the county	WAST/BCUHB	By SCVCG February 2017

## Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<i>Service reps to attend (WAST can't make any of the committee's dates in 2017 or Jan 2018. Once WAST reps have confirmed their availability contact Sefton Brennan, BCUHB to see if he's also available)</i>		<i>Hours (OOH) Service (TBC)  (date to be confirmed based on all parties' availability)</i>	<i>in the North Wales region and on the findings of recent pilot schemes in Denbighshire and North Wales; and  (ii) the GP OOH Service's work and how its work complements the WAST's work and reduces pressures on WAST</i>			
6 September	<b>Leader</b>	1. Tourism, Events & Destination Management	To detail the progress achieved to date with various tourism initiatives and their contribution towards delivering the Council's overall ambition in relation	Effective and appropriate support to the county's businesses and communities in relation to developing a sustainable tourism economy that aligns and contributes towards the delivery of the Council's overall ambition in respect of economic development	Peter McDermott	September 2017

## Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			to economic development			
25 October	<b>Cllr. Huw Hilditch Roberts</b>	1. Ysgol Rhewl and Ysgol Llanbedr Dyffryn Clwyd  <b>[Education]</b>	An evaluation of the support provided to both schools and stakeholders during the period leading up to (i) the closure of Ysgol Rhewl and the transfer of pupils to the new area school in Ruthin; and (ii) the WG's Cabinet Secretary's announcement in relation to Ysgol Llanbedr D C's appeal and subsequent future arrangements for the education of its pupils	To ensure that pupils and stakeholders are adequately supported by the education authority to ensure that the pupils are not disadvantaged, attain the desired outcomes and realise their potential	Karen Evans/Geraint Davies/James Curran	October 2017
13 December						
Jan/Feb 2019						



## Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Oct/Nov 2019	<b>Cllr. Huw Hilditch Roberts</b>	1. <i>Impact of the Ruthin Primary Education Area Review</i>  <b>[Education]</b>	<i>To consider the findings of the of the impact assessment (based on the WBFG Act principles and goals) undertaken following the conclusion, implementation of the decisions relating to the review</i>	<i>Identification of any negative or unintended/unexpected outcomes from the school reorganisation decisions that will assist planning for similar projects in future to ensure the well-being of all stakeholders</i>	<i>Karen Evans/Geraint Davies/James Curran</i>	<i>October 2017</i>

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Flood Investigation	To consider the findings of the Section 19 (Flood and Water Management Act 2010) investigation report into the summer 2017 flooding incidents in Rhyl, Rhuddlan and Prestatyn	Consideration of whether the Council requires to implement or revise working practices with a view to mitigating against the future risk of flooding in the county	Tony Ward/Wayne hope	By SCVCG October 2017

**For future years**


**Information/Consultation Reports**

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
<b>Information</b>	<b>Ruthin Primary Education Review</b>	To detail the process undertaken for the consultation and the responses received	James Curran	October 2017

## Communities Scrutiny Committee Forward Work Plan

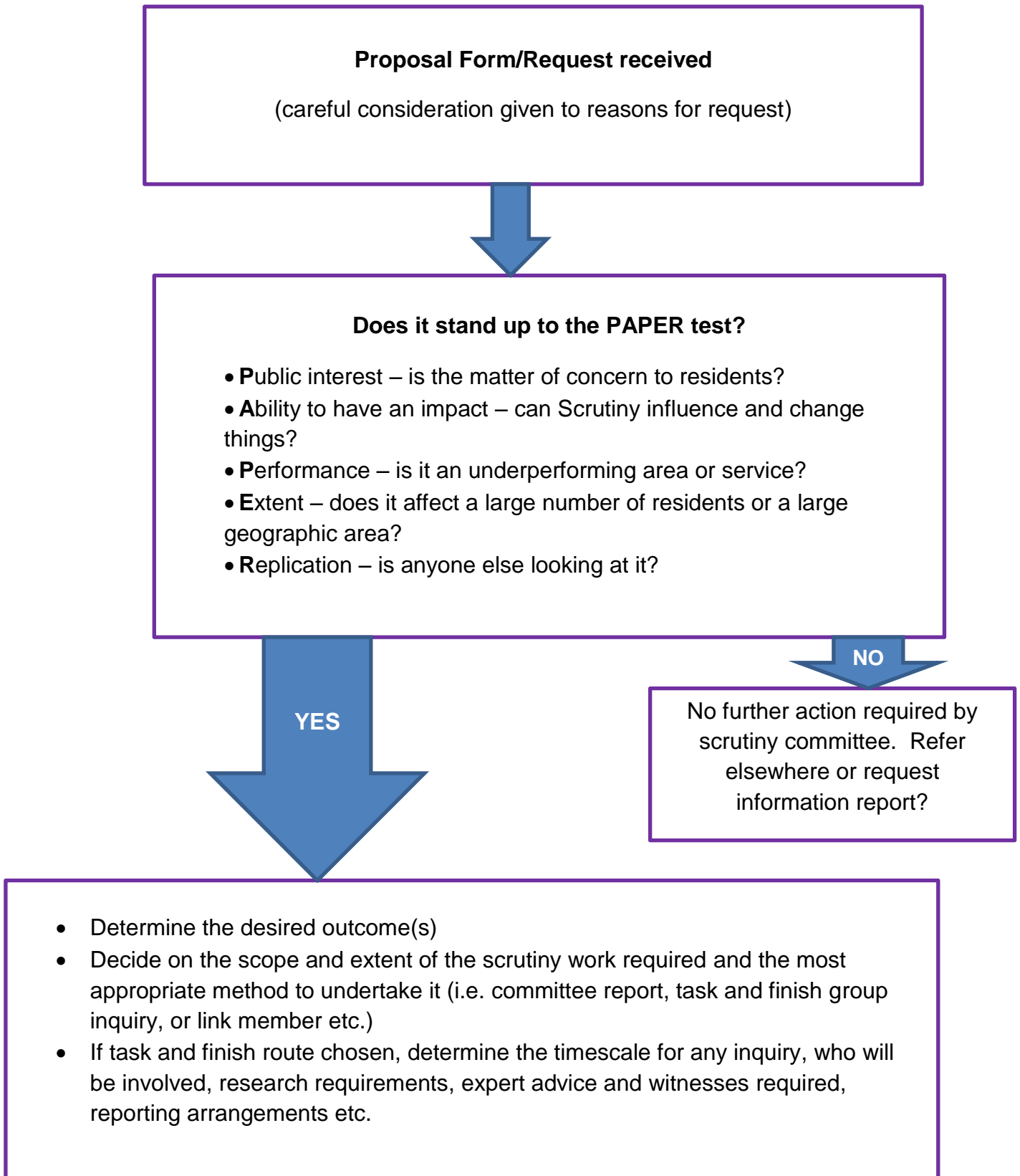
**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
18 January 2018	<b>4 January 2018</b>	22 March	<b>8 March</b>	17 May	<b>3 May</b>

Communities Scrutiny Work Programme.doc  
21/11/17 RhE

<b>Member Proposal Form for Scrutiny Forward Work Programme</b>	
<b>NAME OF SCRUTINY COMMITTEE</b>	
<b>TIMESCALE FOR CONSIDERATION</b>	
<b>TOPIC</b>	
<b>What needs to be scrutinised (and why)?</b>	
<b>Is the matter one of concern to residents/local businesses?</b>	<b>YES/NO</b>
<b>Can Scrutiny influence and change things?</b> (if 'yes' please state how you think scrutiny can influence or change things)	<b>YES/NO</b>
<b>Does the matter relate to an underperforming service or area?</b>	<b>YES/NO</b>
<b>Does the matter affect a large number of residents or a large geographical area of the County</b> (if 'yes' please give an indication of the size of the affected group or area)	<b>YES/NO</b>
<b>Is the matter linked to the Council's Corporate priorities</b> (if 'yes' please state which priority/priorities)	<b>YES/NO</b>
<b>To your knowledge is anyone else looking at this matter?</b> (If 'yes', please say who is looking at it)	<b>YES/NO</b>
<b>If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?</b>	
<b>Name of Councillor/Co-opted Member</b>	
<b>Date</b>	

## Consideration of a topic's suitability for scrutiny



## Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
<b>12 Dec</b>	1	DCC Homelessness Strategy 2017-21	To approve the Homelessness Strategy	Yes	Councillor Bobby Feeley / Liana Duffy
	2	Supporting People/Homelessness Prevention Plan 2018/19	To approve the annual plan.	Yes	Councillor Bobby Feeley / Liana Duffy
	3	Employment Policies	To consider a number of employment policies for adoption	Yes	Councillor Mark Young / Catrin Roberts
	4	Managed Service for the Provision of Agency Workers	To seek approval to commence a procurement for the supply of temporary staff for use by DCC	Yes	Councillor Julian Thompson-Hill / Gary Williams / Helen Makin
	5	Local Bus Service Contracts	To award the local bus service contracts	Yes	Councillor Brian Jones / Peter Daniels
	6	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	7	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>23 Jan</b>	1	Housing Rent Setting & Housing Revenue and Capital Budgets 2018/19	To seek approval for the proposed annual rent increase for council housing	Yes	Councillor Julian Thompson-Hill / Richard Weigh / Geoff Davies

## Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			and to approve the Housing Revenue Account Capital and Revenue Budgets for 2018/19		
	2	Recommendations of the Strategic Investment Group	To seek Cabinet support of projects identified for inclusion in the 2018/19 Capital Plan	Yes	Councillor Julian Thompson-Hill / Richard Weigh
	3	Budget 2018/19 – Final Proposals	To consider a report setting out the implications of the Local Government Settlement 2018/19 and proposals to finalise the budget for 2018/19	Yes	Councillor Julian Thompson-Hill / Richard Weigh
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>27 Feb</b>	1	CPO of the Former North Wales Hospital, Denbigh	To seek a decision regarding the CPO	Yes	Councillor Brian Jones / Gareth Roberts

## Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>20 Mar</b>	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees		Tbc	Scrutiny Coordinator
<b>24 Apr</b>	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>22 May</b>	1	Rhyl and Prestatyn Business Improvement Districts	To consider the full business case relating to the establishment of business improvement districts	Yes	Councillor Hugh Evans / Mike Horrocks

## Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>December</i>	<b>28 November</b>	<i>January</i>	<b>9 January</b>	<i>February</i>	<b>13 February</b>

Updated 22/11/17 - KEJ

Cabinet Forward Work Programme.doc



## Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
19 October 2017	5. Lessons Learnt from the Ruthin Primary Area Review	<p><b>RESOLVED</b> that having considered the findings detailed in the report, and subject to the above observations –</p> <p>(a) to note the lessons learnt from undertaking the Ruthin Primary Area Review and recommend that appropriate measures be implemented to address the identified weaknesses ahead of any future proposed education reviews;</p> <p>(b) that an information report be prepared for circulation to Committee members and other councillors who wish to receive it detailing the consultation process undertaken in relation to the Ruthin Primary Education Review, including details of all consultation responses received;</p> <p>(c) that the situation in relation to pupils and stakeholders of Ysgol Rhewl be monitored closely until the school closes in August 2018;</p> <p>(d) that the situation in relation to pupils and stakeholders of Ysgol Llanbedr Dyffryn Clwyd be monitored until such time as the Welsh Government's Cabinet Secretary for Education determines the outcome of the appeal, and from thereon;</p> <p>(e) that a report evaluating the support provided to both Ysgol Rhewl and Ysgol Llanbedr Dyffryn</p>	<p>Lead Member and officers informed of the Committee's recommendations</p> <p>(b) report currently being compiled and will be circulated in the near future</p> <p>(c), (d), &amp; (f) these actions will be undertaken and a report has been scheduled into the Committee's forward work programme for presentation in early autumn 2019 (see Appendix 1)</p> <p>(e) a report has been scheduled for presentation to the</p>

		<p><i>Clwyd be submitted to the Committee for consideration during the autumn of 2018;</i></p> <p>(f) <i>that a full assessment of the impact of the Ruthin Primary Education Area Review, based on the principles and goals of the Well-being of Future Generations (Wales) Act 2015, be undertaken at the end of the first full academic year that all pupils have been at their new schools and that the findings of the impact assessment are presented to the Committee, and</i></p> <p>(g) <i>that the Scrutiny Chairs and Vice-Chairs Group (SCVCG) consider examining the strategy for managing and disposing of corporate assets that become surplus to requirement.</i></p>	<p>Committee at its meeting on 25 October 2018 (see Appendix 1)</p> <p>See entry for the 18 January on the Committee's forward work programme (Appendix 1)</p>
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